

# A PARENTS' *GUIDE*

to Al Mawakeb



January 2018

نحن المواكب  
We are Al Mawakeb



المواكب  
AL MAWAKEB

pines; and UNESCO and the INTERNATIONAL ASSOCIATION OF  
UNIVERSITIES, *Higher Education and Development in South-*  
*east Asia*, 3 vol. (1967), which contains useful background  
materials in the form of country profiles.

## **Education, Philosophy of**

Philosophy of education is a field of inquiry, speculation and application in which philosophical methods are applied to the study of a problem, topic, or issue. Characteristic of these methods is the attempt to think as accurately, clearly, coherently, and as fully as possible. Analytical philosophers of education should end with a statement that clarifies and justifies educational statements. In practice, however, the field includes a wide range of material written on education by influential philosophers. There is, therefore, much overlap between the history of education, and ultimately the two fields.

*transforming lives...*



As a complete solution provider, AMSI caters to every genre of educational institution at all levels of the academic delivery process be it inside the classroom, within the confines of a laboratory, in the multimedia room, in the activity room, in the sports center, or anywhere where a learning curve is growing or an academic is at work.

## AMSI Philosophy

What if we could better academic delivery and enhance student perception of standard programs?  
What if we could improve the integration of ICT applications into the standard classroom? What if we could guide schools to improve their performance with total integrity and commitment to social development and welfare?

*What if we never stop asking?*

At AMSI, the what-if questions were about trust and commitment... the answers were always about parents and children and the drive of humanity...

Contact Us!

**Al Mawakeb - Al Garhoud**

**Tel:** 00971 4 2851415

**Email:** [amg@almawakeb.sch.ae](mailto:amg@almawakeb.sch.ae)

**Al Mawakeb - Al Barsha**

**Tel:** 00971 4 3478288

**Email:** [amb@almawakeb.sch.ae](mailto:amb@almawakeb.sch.ae)

**Al Mawakeb - Al Khawaneej**

**Tel:** 00971 4 3417177

**Email:** [amk@almawakeb.sch.ae](mailto:amk@almawakeb.sch.ae)

[www.almawakeb.sch.ae](http://www.almawakeb.sch.ae)

Follow Us:   

# Contents

|  |    |
|--|----|
| Guiding Statements                               | 06 |
| Al Mawakeb Profile                               | 07 |
| Curriculum                                       | 08 |
| Student Life                                     | 11 |
| Student Services                                 | 13 |
| STEM Program                                     | 15 |
| University & Career Guidance Counseling          | 17 |
| Online Services                                  | 23 |
| General Rules & Regulations                      | 24 |
| SEND (Special Educational Needs & Determination) | 29 |
| School Hours & Assigned Gates                    | 30 |
| Contacting the School                            | 31 |
| School Transportation                            | 32 |
| Health & Nutrition                               | 33 |
| Semester Average & Semester Exams                | 34 |
| Courses taught from Gr. 1-12                     | 35 |
| Academic Honors & Awards (Gr. 7-12)              | 36 |
| Non-Academic Honors & Awards                     | 39 |
| General Registration Information                 | 40 |

The content of this booklet is subject to change.  
Please visit our website regularly for any updates.

## Guiding Statements

### OUR CORE VALUES

- \* Family
- \* Honesty
- \* Excellence
- \* Leadership
- \* Commitment
- \* Responsibility
- \* Respect
- \* Care
- \* Tolerance & Acceptance

### Our Vision

In a complex and rapidly changing world, we will steadfastly provide an excellent education in a caring and respectful environment dedicated to the wellbeing and happiness of all students.

### Our Mission

At Al Mawakeb, we are convinced that every human being is valuable and deserves the opportunity for self-realization and self-fulfillment. We are committed to providing a high-quality education and applying a distributed leadership model that will encourage our students to embrace accountability, self-reliance and teamwork in their daily lives. We aim to work with parents, students, teachers and other stakeholders to provide all students with a caring, sustainable and inclusive learning environment in which collaboration, innovation, talent, and critical thinking are valued and encouraged, thus empowering children to achieve their fullest potential. We are committed to developing their 21st century skills and building students to become well-rounded, goal-driven and holistic individuals who are advocates of multiculturalism and are capable of solving global, local, and environmental issues. We will challenge students to take personal responsibility for their own learning and to apply their learning to a diverse and changing world.

### Internationalism/Interculturalism at Al Mawakeb

Internationalism at Al Mawakeb is perceived through collaborating effectively in a diverse and multinational community and preparing our students to face future challenges and become global citizens. To that end, we will create a culture of openness and acceptance of the diverse views and beliefs emerging from our multicultural community. We will also build our students' linguistic proficiency in 3 languages (Arabic, English & French) while encouraging them to practice their native language at home and elsewhere.

#### **The curriculum we adopt supports the school's commitment to internationalism through:**

- Triggering our learner's curiosity to investigate the school's multicultural community
- Considering the globalizing world and grasping exciting opportunities for international exposure and education
- Developing their problem solving skills so that they contribute in tackling worldwide issues
- Providing a variety of opportunities to demonstrate their entrepreneurial skills
- Embedding internationalism into content areas to continuously inspire students to innovate in their learning

#### **We take personal responsibility in:**

- Celebrating a diverse range of values and beliefs through school wide activities
- Providing a platform for our young leaders to initiate awareness campaigns about global and international concerns
- Broaden students' global communication through ample venues



Al Mawakeb schools are managed by AMSI and provide a comprehensive university preparatory education to students of all backgrounds and nationalities.

Although our medium of instruction is English, we have a multilingual learning environment. Students study the English, French, and Arabic languages from K-12.

Upon completing twelve years of education, students receive a high school diploma which enables the graduates to pursue higher education worldwide.



Al Mawakeb boasts a student body of over 5,800 with over 70 nationalities represented in its schools, Al Mawakeb Al Garhoud and Al Mawakeb Al Barsha.

Al Mawakeb Al Garhoud - licensed by the KHDA (Knowledge and Human Development Authority) Dubai, UAE (License #20119) - was founded in 1979 as a private international school.



Al Mawakeb Al Barsha opened in 1997 - licensed by the KHDA Dubai, UAE (License #20120).

Al Mawakeb Al Khawaneej will open in September 2018.

## Curriculum

### Curriculum Statement

Al Mawakeb strives to offer a comprehensive, relevant, integrated, and balanced curriculum based on the California State Standards and UAE Ministry of Education. The Al Mawakeb curriculum is unique and reflects our vision, mission, and our commitment to personal development and academic excellence. The structure and content cater for the cultural and social sensitivities of the complex demographic population of our schools. It is a language-rich, student-centered, skills-driven and outcomes-focused curriculum intended to promote intellectual curiosity, critical thinking, creativity, innovation, independent thinking, and lifelong learning.

### Curriculum Rationale

Our curriculum is structured to integrate the school core values, the UAE curricula (Arabic, Islamic Education, Social Studies, & Moral Education), as well as Islamic values and the UAE culture into the American curriculum. Our Science, Mathematics, and English curricula are based on California NGSS, California CCSSM, and California CCSSE, respectively, while other disciplines are aligned with other California State Standards. Through this approach, we aim to provide a framework that enables the school to serve its diverse and complex population while also embracing the UAE National Agenda.

The curriculum mapping design ensures that students develop a set of competencies, skills, qualities, and understanding through a broad range of compulsory subjects. Information & Communications Technology (ICT) is embedded as a tool to enhance the curriculum and spans across almost all levels with a clear vision that all students will learn effectively, progress academically, and develop technology and media literacy efficiently. All curricula are carefully crafted to ensure that students will be able to master the fundamentals to be promoted to the next academic level. In order to sustain first-rate curriculum design, AMSI and each school's Senior Leadership Team (SLT) monitor the quality, delivery, and performance standards through an in-depth, research-based, and ongoing process of evaluation and improvement.

Our program (with three languages from K-12) enables the students to develop their language skills and reading literacy from an early age because:

- In KG, French is emphasized and a strong foundation is laid.
- From Grade 1– 12 the curriculum is delivered in English as the language of instruction.
- Students receive differentiated Arabic and French lessons across the school.
- Social Studies and Islamic Education are taught in English and Arabic.
- Students are routinely engaged in various activities that promote reading habits.

We strive to provide extensive learning opportunities to our students, so we also offer a wide range of Elective Courses to inspire and cultivate the skills, interests, and personal goals of our High School students.

A variety of academic support programs, curriculum modifications, and intervention strategies enable the teachers and other learning support staff to fulfill the school's mission of addressing, supporting, and identifying the special educational needs, including the gifts and talents of our students through a flexible admissions policy and commitment to inclusion.

Co/Extracurricular activities are designed and implemented across all grade levels to further enhance the learning process, foster holistic learning, emphasize on 21st-century skills, promote enterprise and entrepreneurship, develop innovation and creativity skills, uphold social responsibility, and reinforce our students' ability to make real-life connections and applications.

The student-centered approach with interdisciplinary and differentiated teaching and learning enables students to develop their full potential. As a result of the range, diversity, and progression of our rigorous and comprehensive curriculum, our students secure admissions to any universities they aspire to join, both locally and internationally. This progression ensures that our students will continue their academic progress and personal development beyond school and succeed in a range of career pathways and future endeavors.

### **Kindergarten**

Students in KG are introduced to a trilingual program of English, Arabic and French. Students are immersed in all three languages in all learning opportunities.

### **Primary (Gr. 1-5)**

Students from Gr. 1 begin instruction in English. Students are trained to be more independent in all aspects of their school work. Students from Gr. 1 have the option to take Arabic B, French B, Social Studies in English and Islamic Education in English. Parents are asked to consult the Head of Section before registering for the above mentioned courses.

### **Middle School (Gr. 6-8)**

In middle school, students begin building their foundation for the rigorous high school program. Students develop their skills in analysis and research. They learn to be more responsible and accountable for their learning.

### **High School (Gr. 9-12)**

Students in high school begin a rigorous program in preparation for university. The process of understanding the options available to them in career and university choices begins in high school. Upon completion of grade 12 students receive a high school diploma certified by KHDA. Students have the option of attending any university system worldwide. Students are given clear information to all required standardized test. (PSAT, SAT, TOEFL, IELTS) and university admission requirements.



## Student Life

We take pride in the belief that a well-rounded education coupled with various activities offer the students a chance for more personal involvement with their school and its faculty. Students often realize their potential in extra-curricular activities, and their interaction with others in non-academic forums allows them the chance for self-fulfillment. At Al Mawakeb, we strive to create these opportunities for our students and watch them grow into responsible young adults who will give back to their communities.

There are many clubs for the students to join. These clubs aim at enriching their experiences and enhancing any talents they may have as well as helping them discover new ones. Some of these clubs include but are not exclusive to: Scouts, Student Council, Drama, Art, Computer Club, Photography Club, Science Club, Math Club, Environment Club, Robotics, Business Club, Humanitarian Club, Model United Nations, Music Club, Heritage Club and so much more.

In addition to regular physical education classes, the school extends its sports activities to involve varsity teams for girls and boys. Practice is after school hours. Varsity teams include basketball, volleyball, and football.

All clubs are under direct supervision and guidance by our staff and teachers. Most of the club meetings take place during school hours.



## Student Services

### **Technology-Centered Environment**

All classes from 1-12 are equipped with full multimedia capabilities. This allows our teachers to actively access our data-base and library and the internet to retrieve data, and therefore enhance the classroom material with predesigned and approved processes. Our students are thus able to develop and learn through active engagement. The classroom technology components include a multimedia projector, an interactive board and a classroom server wired into the main network and database servers.

The school is equipped with technology rooms especially set up for ICT Studies, and Computer Sciences Courses.

In grades 11 and 12, where the Notebooks for Books (N4B) environment is deployed, the technology is more advanced. N4B classrooms are structured to allow the use of notebook computers in the place of books. This gives students immense access to resources under teacher supervision. The notebooks are loaded with respective curriculum data so that all their resources and references are electronically available.

### **Library**

The library includes a host of references and scientific and cultural publications in Arabic, English, and French. A wide range of novels in the three languages is available for students. Students who visit the library also have access to PC's that have all the appropriate internet provisions necessary to allow them to have adequate research access.

### **Science Labs**

The science laboratories are fully equipped for each of the sciences taught (Biology, Chemistry and Physics). Each student has direct and supervised access to the material and instruments needed to facilitate the understanding of scientific concepts and procedures. Our lab technicians are readily available to prepare any hands-on activities as well as experiments that are age-appropriate and that enhance our science curriculum and enrich their grasp of science.

### Art Workshops

The Art workshops provide an opportunity for students to develop their creativity. The school has several art workshops equipped with all the necessary materials.

### School Clinics/Medical Services

A resident doctor oversees the clinics across all sections of the school. Each clinic is staffed by a nurse and meets all the standard requirements of the Ministry of Health. All parents are required to share all relevant medical issues and vaccination information with the school upon registration.

### Bus Services

The school provides transportation for students to most locations in Dubai, Sharjah and Ajman. On board, video surveillance cameras monitor bus activity to ensure the safety of our students and staff. Parents may also track the assigned school bus in real time through our GPS System by logging into the school portal.

### School Cafeteria

The school cafeterias serve students from Gr. 1-12 and are open during break time. A selection of nutritious snacks, sandwiches and salads are available for students. Cafeteria coupons are the only form of payment accepted in the school cafeteria. Cash is not accepted. Cafeteria coupons can be purchased in the administration throughout the year.



**STEM Program**

All grade levels at Al Mawakeb experience the active use of learning technologies in and out of the classroom. For Middle and High School students, the curriculum delivery is supported with various learning resources including exposure to STEM labs and 3D printing.

With a dedicated STEM lab, students have opportunities to apply their STEM program and collaborate effectively in a diverse, interdependent and changing world through a STEM-based education centered on innovation, creativity and hands-on learning. The lab is equipped with all the tools and technologies needed for students to answer complex questions, investigate global issues, and develop solutions for challenges and real world problems by integrating four specific disciplines — science, technology, engineering and mathematics — in an interdisciplinary and applied approach.

The school STEM activities are aligned with content-area standards -including the Next Generation Science Standards and the Common Core standards - and with the general guiding statements of the school.

Students participate in several STEM exhibitions during the school year where they demonstrate their skills in developing and presenting projects to jurors and visitors.



## University & Career Guidance Counseling

We offer a comprehensive Career Guidance Program where students receive utmost exposure to all necessary information as they prepare for the university application process, and remain informed about today's job market and opportunities.

Our career guidance program aims to:

- \* Ensure that all students are well prepared to transition from high school to college.
- \* Ensure that students entering college are prepared to successfully continue their studies without need for remediation.
- \* Match courses realistically to the students' abilities and aspirations.
- \* Assist students in preparing university application forms, curricula vitae (CVs), personal statements, recommendation letters and whatever else needed to get ready for college and job interviews.
- \* Provide students with full access to an extensive database of contacts with leading universities around the world.
- \* Host career and university fairs every year, drawing representatives from local and international universities including UK, USA, Canada, Australia, Europe, and the Middle East.

A copy of the High School Profiles can be found on the schools' website [www.almawakeb.sch.ae](http://www.almawakeb.sch.ae).

## Graduation Requirements

What are the overall High School Graduation requirements?

| Subjects  | Years | Credits |
|---|-------|---------|
| English   | 4     | 4       |
| Arabic  | 4     | 4       |
| Sciences – General Sciences,<br>Biology, Chemistry, Physics | 4     | 4       |
| Math  | 4     | 4       |
| Social Studies  | 4     | 2       |
| Islamic Education<br>(Required for Muslims)                 | 4     | 2       |
| French  | 4     | 2       |
| P.E   | 4     | 2       |
| Visual/Performing Arts                                      | 1     | 0.5     |
| Electives   | 4     | 3.5     |

*\*Students need 1 year (1 course) of Visual/Performing Arts in order to graduate.*

*\*Visual Arts is counted as an elective.*

### Why are electives important?

- They strengthen college applications. Electives can also play a role in helping students discover new hobbies or career interests.
- They offer a way for students to pursue an area of interest that they may have.
- They offer Insight to courses for them to make better decisions.

### How do students decide on which electives to take?

- Students must develop a clear interest in a particular subject. This subject can be anything: biology, writing, playing the piano, computer programming, etc. Colleges like to see passion and dedication to a specific topic, and electives are a great way to show them what students' interests are.
- Students must choose electives that relate to their main academic focus. If a student wants to major in business, they could take electives in related topics such as Business, Management, etc. In addition, if they want to go to medical school, students could take related courses such as Biology, Chemistry, Nutrition, etc.

**What is an AP course?**

Advanced Placement (AP) offers college-level curricula and examinations to high school students in US curriculum schools and it is a yearlong course.

- It gives the students the opportunity to experience college-level work and gain in depth knowledge of a subject.
- It helps develop deep passion for a subject.
- It provides students with a competitive edge with university admissions process worldwide.
- Students have the chance to earn university level credits from institutions worldwide if exam results are strong

**AP courses (1 credit – 6 periods)****Electives (1/2 Credit – 3 periods)**

- 1- AP Biology (Grades 11 &12)
- 2- AP Calculus (Grades 11 &12)
- 3- AP English (Grades 11 &12)
- 4- AP Chemistry (Grades 11 &12)
- 5- AP French (Grades 11 &12)

**Please note** AP Calculus and AP English replace regular English and Calculus classes and are not counted as electives.

**Electives (1/2 Credit – 2 periods)****Grades 9 and 10**

- 1- Networking & Safety (ICT)
- 2- CS Languages (ICT)
- 3- Intro to Arts
- 4- Sustainability and Our Environment
- 5- Health and Fitness
- 6- Health Sciences
- 7- Intro to Business
- 8- Principles of Photography

**Electives (1/2 Credit – 3 periods)****Grades 11 and 12**

- 1- Business Computer (ICT)
- 2- Mechanics (Gr. 11)
- 3- Advanced Biology
- 4- Organic Chemistry
- 5- Nutrition
- 6- Creative Writing
- 7- Business, Management and Administration

**What are the requirements to join an AP course?**

- Strong performance in the prerequisite subject and overall solid academic standing.
- They are recommended by the Heads of Sections and teachers and require the final approval for withdrawal and entering the AP course.

**How demanding is an AP course?**

- The amount of material covered in an AP course is quite extensive and immersive; therefore, students must be interested, organized and disciplined.
- AP courses and exams require high level of analytical and critical thinking.
- An AP course demands excellent time management to handle the rigorous course load.

**Which grades are eligible to take the AP exam?**

G11 and 12 students are eligible to register for AP courses.

**How are AP exams scored?**

Each AP exam is given a score from 1 to 5.

5: Extremely Well Qualified

4: Well Qualified

3: Qualified

2: Possibly Qualified

1: No recommendation

Any score of 3 or higher is considered passing. Receiving credit for an exam grade varies from universities to university. The College Board website has a list of universities and the credit it offers for specific subjects and grades. [www.collegeboard.com](http://www.collegeboard.com)

**How do students register for an AP exam?**

- The school registers the students for AP exams. Students will be required to pay a registration fee
- The exam will be conducted in school in the month of May

**For further information and inquiries, please contact the Guidance Counselor:**

**E-mail:** [guidance@almawakeb.sch.ac](mailto:guidance@almawakeb.sch.ac)

Students can visit the guidance counselor's office during school hours with the permission of the heads of sections.

Parents can take an appointment via e-mail or through the school receptionist.



المواكب البرشاء  
**AL MAWAKEB AL BARSHA**





AL BARSHA CAMPUS

Home

Learn Online

Dubai Expo2020

UAE Vision 2021

Graduation

**We are Al Mawakeb...** March 8, 2018



We are all our students and teachers... We are all our parents... We are all our alumni... We are thousands of stories roaring quietly across our 40 years... All a moment ago... We are Al Mawakeb... We are a child of Dubai and her spirit and her proud achievement... We are the rolling dunes at sunset, and the glistening skyscrapers at dawn... We are Al Mawakeb... We are proudly committed to our mission and core values, and forever adaptive in our pursuit of

[Read More](#)

---

**Academic Awards, Grade 7-12 Girls** February 17, 2018



Congratulations on your high achievement awards! Your hard work and determination had paid off. We are proud of you !

[Read More](#)

---

**Sports Day, Grade 9-12 Girls** February 17, 2018



School is great and all, but sometimes you just want to get outside, kick back, relax, and prove to your fellow classmates and teachers that you are the best ! Welcome to Sports Day !

[Read More](#)

---

**SAM Mobile App - Download Now!** February 11, 2018



In our continuous efforts to enrich the overall learning experience for all the members of the Al Mawakeb community (our students, our parents, our teachers & staff), we have collaborated with the International Science Academic Network to launch the SAM mobile app. SAM allows you to see the latest advancements in science and technology as well as insights into the jobs of the future, and more...  
Download

Username

Password

Stay signed in

LOG IN

March 2018

| S  | M  | T  | W  | T  |
|----|----|----|----|----|
|    |    |    |    | 1  |
| 4  | 5  | 6  | 7  | 8  |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

■ Holidays  
 ■ Exams  
 ■ Ot

Message From School

- KG ... Feb 2
- spor ... Feb 2
- spor ... Feb 2
- KG s ... Feb 2
- Teac ... Feb 2

MAKE THE MOST OUT OF YOUR  
**ONLINE EXPERIENCE**



GET THE  
**iCAMPUS APP**  
& ACCESS  
**MYMAWAKEB**  
ON THE GO!

DOWNLOAD IT NOW!







## Online Services

### Staying Connected

Al Mawakeb offers a host of online services that open a direct link between parents, students, teachers and the school administration. We are using various technologies, beyond the traditional formats, to communicate in a time-efficient way with our community.

All the information you need to know about the schools can be found on our school website at [www.almawakeb.sch.ae](http://www.almawakeb.sch.ae).

We also connect and interact with our parents and students through our school portal (iCampus) which provides a host of online services that enhance learning and offer an effective channel of communication between them and the school. The portal serves as an interactive tool for individualizing family information, allowing us to share goals, news and progress reports with parents, soliciting their support and involvement in their children's learning experience. Services such as viewing report cards, weekly homework and accessing lessons online are some of the many services that the portal has to offer.

Parents & students can also download the school portal app on their mobile phones by searching for **iCampus** on Google Store or App Store, allowing them to stay connected, informed and up to date on important tasks & events.

Parents can also stay up-to-date on all the school happenings in real-time through our E-Circulars and our social media platforms on:

-  @Mawakeb\_Garhoud, @Mawakeb\_Barsha, @MawakebKawaneej
-  @AlMawakeb\_AlGarhoud, @AlMawakeb\_AlBarsha, @AlMawakeb\_AlKhawaneej

Visit our school portals on:



[barsha.almawakeb.sch.ae](http://barsha.almawakeb.sch.ae)



[garhoud.almawakeb.sch.ae](http://garhoud.almawakeb.sch.ae)



[khawaneej.almawakeb.sch.ae](http://khawaneej.almawakeb.sch.ae)

## General Rules & Regulations

We believe that every student strives to a respectable and responsible individual. It is the role of the school to guide each individual to reach their maximum potential by learning how to become more self disciplined, self-reliable and self-aware.

We teach students to reflect and learn from the mistakes by being accountable for the actions.

We believe in working with students and psrents to resolve any issue related to students academic, social and emotional well-being.



### **Uniform/General Appearance**

- Students are required to be in school uniform daily.
  - Students must wear closed shoes or sneakers at all times. Sandals and slippers are not permitted.
  - PE uniform and sneakers are required for PE classes.
  - Additional sets of the uniform can be purchased throughout the year at the school uniform shop.
- Not wearing appropriate uniform to school could negatively affect students' conduct grade.
- Girls: Make-up, jewelry, nail polish are not allowed in school. Hair must be tied back neatly.

**Note: The school reserves the right to refuse any student entry to class if the uniform code is not observed.**

### **Mobile Phones**

Mobile phones are prohibited in school. If a mobile phone is found with a student during school hours, it will be confiscated/discarded. Conduct points will be deducted.

### **Leaving Early/Arriving Late**

Students will not be allowed to leave the school before the end of their school day unless the parents have sent a consent note and followed up with a call. Students who arrive late will not be admitted into classes unless they have a consent note and the parents have called to inform us about the delay.

Both cases are highly discouraged as they disrupt the academic process.

### **Absence during quiz/exam**

A makeup exam is given only when absence is justified by a medical report.

### **Student Attendance and Punctuality Policy**

Student's punctuality and attendance levels affect the school's ability to provide an effective education. Consistently late or absent students also disrupt the learning experiences of other students in the school. Parents, students and the school staff must work together to improve and maintain good punctuality and high attendance rates.

#### **Student Attendance Policy**

Students' attendance is recorded daily by the Heads of Sections. All absence must be reported by parents to the respective Head of Section by email or a phone call. Absence due to medical reasons must be justified by a medical report from a doctor. Students' attendance is recorded and noted in the school report card. Unexcused absence could result in deduction from conduct grade and student may be subject to disciplinary action.

#### **Punctuality Policy**

It is our firm belief that punctuality is essential to the development of responsible and mature students. We hope that from the beginning of the year, you child will show maximum commitment to arriving to school on time and avoid the negative impact of late arrival.

Punctuality policy for Grades 1→12

- First bell and national anthem – 7:40 in the school playground
- First period/Attendance – 7:50
- Any student arriving to class after 7:50 will not be permitted to enter the first period class

The following applies for Grades 4→12 students only:

- Each late arrival will result in the deduction of 2 points from the student's conduct grade. (Note: conduct grade is calculated into average at the end of the year)
- In case of quiz/exam – student will be allowed to enter with permission from Head of Section but will not be given additional time
- 2x late arrival - verbal warning and parents informed
- 3x late arrival - parents sign a notification letter
- 4x and onwards late arrival – student will have detention the following school day until 4:00 pm
- If a student fails to attend detention, an additional 5 points will be deducted from the conduct grade and he will have to stay on detention the following day
- If a student fails to attend the second detention, he will be suspended for one day
- Adherence to punctuality and attendance policy is a factor in continued enrollment

*\*Refer to the parent contract on our school portal for details on expectations and consequences.*

### Anti-Bullying and Cyber Bullying Policy

Al Mawakeb has a zero tolerance policy with regards to bullying of any member of the school at any time. This includes on and off school premises, threats, intimidation and abuse whether physically, verbally or in writing or through the internet (cyber-bullying).

Students will be held accountable for cyber bullying, even if it occurs off-campus.

Parents are requested to carefully monitor their children's use of the internet and to ensure that they maintain respectful and appropriate behavior when using the internet.

Students involved in bullying or in aggressive behavior will be subject to disciplinary action and they will receive appropriate counseling and support to correct the behavior. Repeated offense could result in suspension or eventual expulsion from school.

### Child Protection Policy

The health, safety and well-being of all our children is of paramount importance to all the adults who work in our school. Our children have the right to protection, regardless of age, gender, race, culture or disability. They have a right to be safe in our school.

All staff are expected to report suspected incidences of child abuse or neglect to the child protection officer in the school.

*\*All other school policies are posted on the school portal.*





## SEND (Special Educational Needs & Determination)

### SEND Admission Policy

The Principal and Senior Leadership Team (SLT) are authorized to admit students when they determine that adequate provision can be made for the particular needs of SEND students.

### Definition and Categories of SEND

#### Definition:

A child has a learning difficulty if they:

- Struggle to learn more prominently than the majority of children of the same age
- Have a disability which prevents or hinders them from making use of educational facilities
- Have had an assessment with an external agent (i.e., Educational Psychologist, Occupational Therapist) which provides data regarding student strengths, challenges and suggested teaching/learning strategies

#### Categories:

- Behavioral, social, emotional
- Sensory and physical
- Medical condition or health related disability
- Communication and interaction
- Learning
- Gifted and talented
- Physically disabled
- Mentally impaired

#### The Special Educational Needs Support Team consists of:

- Teacher(s)
- Inclusion Champion
- Inclusive Education Action Team
- School Nurse



**Morning arrival:**

Classes begin at 07:50 sharp. The first bell rings at 07:40 for students to line up and get ready for class.

**For KG:**

- Classes begin at 07:50 and end at 14:25 every day
- Fridays and Saturdays are off

**For Grades 1 through 8:**

- Every day consists of 7 periods
- Every period is 50 minutes long
- There are two breaks during the day (from 10:20 to 10:45 & from 12:25 to 12:45)
- Classes end at 14:25
- Busses move at 14:30
- Fridays and Saturdays are off

**For Grades 9 through 12:**

- Every day consists of 7 periods
- Every period is 50 minutes long
- There is one break during the day (from 11:10 to 11:55)
- Classes end at 14:25
- Busses move at 14:30
- Fridays and Saturdays are off

**School Gates/Entry and exit from school**

Al Mawakeb – Al Barsha

- KG – Gate 7 or 8
- Gr. 1, 2, & 3 – Gate 8
- Gr. 4 + Girls, Gr. 5-12 – Gate 6 or 7
- Boys Gr. 5-12 – Gate 3

Al Mawakeb – Al Garhoud

- KG – Gate 3 or 4
- Gr. 1, 2, 3, & 4 – Gate 3 or 4
- Girls Gr. 5-12 – Gate 3 or 4
- Boys Gr. 5 -12 – Gate 1

**KG – Gr. 4 students who go by private transportation must be picked up from class by a parent or an approved guardian.**

## Contacting the School

### **To meet with the Principal:**

Call the school to schedule an appointment.

### **To meet with Teachers/Heads of Sections:**

We believe strongly that school/parent communication is important and we value the opportunity for such communication. We recommend that parents communicate with children's Head of Section (HOS) through email. You can locate the respective HOS email on the school website.

- Meeting with the HOS can be arranged by email or through the school receptionist.
- Individual meetings with teachers can be arranged for parents by the HOS through an email request specifying the subject teacher that you wish to meet
- Parent/ Teacher conferences take place several times in the year. Parents of each section are notified of these meetings through email, circular or SMS

### **To deliver a message to children:**

Call the school before 13:00 (Gr.1-12) / before 12:00 (KG)

If the respective administrator is not available, leave the message with the reception.

The school is not responsible for any messages left after the time indicated above.

For any comments or inquiries, you can also contact us on:

For parents at Al Mawakeb-Al Garhoud: [gparent@almawakeb.sch.ae](mailto:gparent@almawakeb.sch.ae)

For parents at Al Mawakeb-Al Barsha: [bpagent@almawakeb.sch.ae](mailto:bpagent@almawakeb.sch.ae)

### General

- School transportation is available to students registered for the bus from KG - Gr. 12
- Students are assigned to their bus upon registration
- Students in the first seat must buckle the seatbelt at all time
- Moving around or standing when the bus is moving is not allowed
- Students are picked up and dropped off only in the designated location agreed upon with the parents. Parents must draw a map indicating the exact location of residence
- Students are not allowed to switch buses without permission from their Head of Section
- Students are not allowed to keep the bus waiting in the morning or afternoon
- Students are not permitted to leave bus transportation unless parents have notified the respective HOS
- Any changes in residence must be reported to the HOS and transportation supervisor
- Students who misbehave or violate bus transport rules may be subject to suspension from the bus or face other disciplinary action

**Note: We ask that all parents report any matters concerning safety or incidents on the bus directly to the HOS and not to address the driver or the helper on the bus.**

### Use of school bus

Students who are not registered in the bus service are not allowed to use the busses.

Students who are registered in the bus service are not allowed to switch busses on any day.

### Ride with friends

Students who are registered in the bus service are expected to go home by bus at all times.

These students may not go in their friends' cars unless their parents have sent notes of consent to the fact or called the respective administrators.

## Health & Nutrition

Health, fitness and leading a healthy lifestyle are a priority at our schools. We firmly believe that students must learn to make healthy choices with their meals and develop consistently good habits for being physically active and fit.

- All students are encouraged to bring healthy and nutritious food to eat during break time
- Sugary or carbonated drinks, candy, chips and cookies are not allowed
- Energy drinks are not permitted in the school
- Our school does not allow birthday or other celebrations in classes. Parents are requested to not send birthday or any occasion cakes
- We encourage students to bring snacks in reusable containers and reusable water bottles to support reduction of waste and encourage recycling

**Students of KG** are required to bring packed lunches from home. Their snack is eaten in class under the supervision of the class teacher before they exit to the playground. A cafeteria is not available for these classes. Clear guidelines and recommendations about contents for packed lunches are provided to parents in the beginning of the year.



## Semester Average & Semester Exams

There are two semesters in the Academic Year. Each semester is approximately 17 weeks. Semester one and two are followed by semester exams. The students' cumulative average from all semesters and exams determines the final average per subject.

### Promotions

Promotion is granted to a student if a passing average is achieved in all subjects by the end of the year.

- A student who finishes the year with 1-3 failing marks is eligible to sit for a make-up exam at the end of June.

A passing mark in all subjects is required for promotion to the next grade.

Promotion is denied if a student finishes the year with 4 or more failing marks (The student will not be eligible for make-up exams).

- A student who fails to turn up for Make-up exams automatically receives a failing mark and will repeat the year.
- Failing to pass the make-up exam(s) will result in repeating the year.

### Report card

- Semester results are reported through a report card throughout the year.
- The final report card will be available end of June.
- Grade 12 final transcripts (KHDA approved) are usually available towards the end of June.

### Homework

Learning is an on-going process that takes place both in and out of school. The purpose of homework is for students to review and evaluate their understanding.

- Gr. 1 - 8 homework is given in the form of weekly work. The weekly work is distributed and available online every Thursday.
- Gr. 9 - 12 homework is posted on the web agenda daily
- All parents and students can access assigned homework on the school portal daily by logging on with their password.

| Grade 1   | Grade 2   | Grade 3   | Grade 4   | Grade 5   | Grade 6   |
|---|---|---|---|---|---|
| I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Arts<br>Music<br>Moral Education | I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Arts<br>Music<br>Moral Education | IE<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>PE<br>Arts<br>Moral Education  | I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Arts<br>Moral Education  | I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Arts<br>Moral Education                                      | I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Arts<br>Moral Education                |
| Grade 7   | Grade 8   | Grade 9   | Grade 10  | Grade 11  | Grade 12  |
| I.E.<br>Arabic<br>English<br>Mathematics<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Moral Education                  | I.E.<br>Arabic<br>English<br>Math (Algebra<br>+ Geometry)<br>CS<br>Science<br>French<br>Social Studies<br>P.E.<br>Moral Education | I.E.<br>Arabic<br>English<br>Math (Algebra<br>+ Geometry)<br>Science<br>French<br>Social Studies<br>PE<br>Electives &<br>Visual /<br>Performing Arts<br>Moral Education | I.E.<br>Arabic English<br>Math (Algebra<br>+ Geometry<br>Trigonometry)<br>Biology<br>French<br>Social Studies<br>PE<br>Electives &<br>Visual /<br>Performing Arts | I.E.<br>Arabic<br>English<br>Math (Pre-Calculus<br>Trigonometry)<br>Chemistry<br>French<br>Social Studies<br>PE<br>Electives &<br>Visual /<br>Performing Arts | I.E.<br>Arabic<br>English<br>Math (Calculus)<br>Physics<br>French<br>Social Studies<br>PE<br>Electives &<br>Visual /<br>Performing Arts |

I.E.: Islamic Education P.E.: Physical Education C.S.: Computer Science

| International Standardized Exams | Students Involved     | Time Frame    |
|----------------------------------|-----------------------|---------------|
| MAP                              | Gr.3-9                | Every year    |
| CAT4                             | Gr.3-9                | Every year    |
| PSAT                             | Gr.10 & 11            | Every year    |
| SAT I                            | Gr.11 & 12            | Every year    |
| AP (Advanced Placement)          | Gr.11 & 12 (Selected) | Every year    |
| IELTS/TOEFL                      | Gr.11 & 12            | Every year    |
| TIMSS                            | Gr.4,8 (Selected)     | Every 4 years |
| PIRLS                            | Gr.4 (Selected)       | Every 4 years |
| PISA                             | 15 years old          | Every 4 years |

## Academic Honors & Awards (Gr.7-12)

The academic honor system is applicable to students in Gr. 7-12. Students who fulfill the honor roll criteria are presented with academic awards during the award ceremony held the following year in the school. The awards are presented by one of our notable alumni who addresses the students in hopes to inspire them so that they too can make a difference in students' lives. Every year, we also honor a select group of students who have gone that extra mile to be extraordinary.



**Honor (H)**

1. Average is  $\geq 85\%$  and less than  $88\%$
2. Conduct (Behavioral) points  $< 15$  points
3. French may/may not be dropped (Award will change)
4. Grades under C- are not allowed in any subjects (except Arabic & Islamic Education)

**High Honor (HH)**

1. Average is  $\geq 88\%$  and less than  $90\%$
2. Conduct (Behavioral) points  $< 15$  points
3. French may NOT be dropped
4. Grades under C- are not allowed in any subjects (except Arabic & Islamic Education)

**Higher Honor (HRH)**

1. Average is  $\geq 90\%$  and less than  $95\%$  (Gr. 10-11-12)
2. Average is  $\geq 90\%$  and less than  $96\%$  (Gr. 7-8-9)
3. Conduct (Behavioral) points  $< 15$  points
4. French may NOT be dropped
5. Grades under C- are not allowed in any subjects (except Arabic & Islamic Education)

**Highest Honor (HSH)**

1. Average is  $\geq 95\%$  (Gr. 10-11-12)
2. Average is  $\geq 96\%$  (Gr. 7-8-9)
3. Conduct (Behavioral) points  $< 15$  points
4. French may NOT be dropped
5. Grades under C are not allowed in All subjects

|                         | H   | HH               | HRH            | HSH                 |
|-------------------------|---|------------------|----------------|---------------------|
| <b>One or Two Terms</b> | Letter of Good Academic Achievement<br>(detailing the honor accomplishments of the students). |                  |                |                     |
| <b>Three Terms</b>      | AA* 85 to 87  | AA 88 to 89      | AA 90 to 94/95 | AA 95/96 or above   |
|                         | Merit Award (no Fr)   | High Achievement | Distinction    | Highest Distinction |
|                         | Achievement Award   |                  |                |                     |

\* AA = Annual Average

**Valedictorian:** is the senior who achieves Highest Distinction and the highest grade point average among the graduating class.

**Salutatorian:** is the senior who achieves Highest Distinction and the second highest grade point average among the graduating class.

**President's Shield:** is awarded to a senior who achieved Highest Distinction or Distinction in Gr.12 and either Gr.10 or Gr.11.

**Highest Distinction Award** is given to the student (Gr.7-12) who maintains Honor List status every term and whose final annual average is  $\geq 96\%$  (Gr.7-9) or  $\geq 95\%$  (Gr.10-12).

**Distinction Award** is given to the student (Gr.7-12) who maintains Honor List status every term and whose final annual average ranges from 90% to  $< 96\%$  (Gr.7-9) or 90% to  $< 95\%$  (Gr.10-12).

**High Achievement Award** is given to the student (Gr.7-12) who maintains Honor List status every term and whose final annual average ranges from 88% to 89%.

**Achievement Award** is given to the student (Gr.7-12) who maintains Honor List status every term and whose final annual average ranges from 85% to 87%.

**Merit Award** is given to the student (Gr.7-12) who maintains Honor List status every term and whose final annual average ranges from 85% to 87% but French is dropped.

In addition to academic honors, Al Mawakeb prides itself on having, within its student body, a large contingency of students who distinguish themselves in non-academic fields. These students are awarded with the following:

**Recognition Award (Gr. 10-12):** Presented to students for altruistic contribution to the school and its community through leadership and participation.

**Outstanding Athlete Award (Gr. 8-12):** Presented to students in recognition of outstanding athletic achievement.

**Outstanding Graduate:** This honor is bestowed upon a senior who distinguished him/herself through academic excellence and outstanding service.

He/she demonstrated a positive presence on campus, an outgoing personality and a commitment to his/her school and fellow students. This senior exhibited the highest standards in character, selflessness and drive to succeed. She/he is an Outstanding Graduate of Al Mawakeb.

#### **AMSI LEADERSHIP AWARD**

is presented to a senior who:

1. Exhibits outstanding potential as a young leader
2. Is a significant contributing force in the life of his/her school
3. Exemplifies the qualities of character and leadership
4. Shows exceptional initiative and dedication to his/her school community
5. Is valued and respected by those with whom he/she works
6. Gives considerably of his/her time, skills and talent to his/her school
7. Demonstrates commitment, responsibility and enthusiasm in his/her involvement

This senior embodies the essence and spirit of his/her school's mission and fulfills the AMSI expectation in a potential future leader.



General  
Registration Information

Scan the QR Code for each school for information on our Registration Procedures and Required Documents.



Al Mawakeb Al Garhoud



Al Mawakeb Al Barsha



Al Mawakeb Al Khawaneej



pines; and UNESCO and the INTERNATIONAL ASSOCIATION OF  
UNIVERSITIES, *Higher Education and Development in South-*  
*east Asia*, 3 vol. (1967), which contains useful background  
materials in the form of country profiles.

## **Education, Philosophy of**

Philosophy of education is a field of inquiry, speculation, and application in which philosophical methods are applied to the study of a problem, topic, or issue. Characteristic of these methods is that one should think as accurately, clearly, coherently, and as fully as possible. Analytical philosophers of education should end with a statement that clarifies and justifies educational statements. In practice, however, the field includes a great deal of material written on education by influential philosophers. There is, therefore, much of a history of education, and ultimately the two

*transforming lives...*



المواكب  
AL MAWAKEB